

Virtual Assistant Teleseries



Three Stages of Development & Practice

- Stage 1
Building your Virtual Assistant Career
- Stage 2
Focusing on your Virtual Assistant Career
- Stage 3
Teleclass/Webinar
Promoting & Marketing your Virtual Assistant Career

Plus a Certificate of Completion for each Stage

How to Design your Virtual Assistant Career Teleseries

The Virtual Assistant industry is booming because it helps people become entrepreneurs yet achieves a work/life balance. Start-up costs are minimal and the profit potential is excellent. This teleseries will give you step-by-step techniques from building to marketing. You will gain lots of information, resources and support. We will learn and explore as a group, share ideas, learn to delegate and network. Join our teleseries and start exploring your opportunities for success.



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Stage 1: Building your Virtual Assistant Career

The following are some applications of the VA process:

- The mindset between employee and self-employment,
- legal aspects of a self-employed business,
- Accounting 101,
- organizing and delegating
- bartering and joint ventures, and the
- importance of having a business plan, branding and advertising.

Professional self-employed guest speakers:

- Accountant
- Career Coach
- Multimedia Designer
- and many more....

Plus- 30-minute recorded private session with Tara Mullen, the Question Genie, Personal and Business Development Coach - that's an added \$150 value

Plus, Plus- 30-minute recorded private session with Tania, the Tech Savvy Virtual Assistant- that's another added \$150 value

The following is being made available to you only and until Friday, January 30, 2009.

- Stage 1 Teleclass for 6 weeks
- Beginning February 5 - Ending March 12
- Thursdays: 8pm-9pm Eastern/7pm-8pm Central
- Recordings of the call
- Worksheets/Resources
- Yahoo! Group forum
- Bonuses Valued at \$300
- Certificate of Completion

Tuition: \$297*

Register before January 30: \$267*----Savings \$30*

Payment Plan: Six weekly payments of \$55* due before the call each week

First payment will be requested February 2.

**Early-Bird Special: Register before Jan. 30 get entire 18-week Teleseries for \$799*--
Savings \$92***

*See payment and money-back guarantee.

Click here to pay:





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Stage 2: Focusing on your Virtual Assistant Career

The following are some of the applications for the VA process:

- Finding your niche - what skills do you feel inspired to share?
- inner success,
- attracting your ideal client,
- focusing on the work you LOVE,
- crafting sales and marketing materials

Professional self-employed guest speakers:

- Globally published and award-winning author will speak about 'Inner Success'
- Relationship coach will speak about relationship with self, business and family
- And many more.....

Plus- 30-minute recorded private session with Tara Mullen, the Question Genie, Personal and Business Development Coach - that's an added \$150 value

Plus, Plus- 30-minute recorded private session with Tania, the Tech Savvy Virtual Assistant that's another added \$150 value

The following is being made available to you only and until Friday, April 3, 2009.

- Stage 2 Teleclass for 6 weeks
- Beginning April 9 - Ending May 14
- Thursdays: 8pm-9pm Eastern/7pm-8pm Central
- Recordings of the call
- Worksheets/Resources
- Yahoo! Group forum
- Bonuses Valued at \$300
- Certificate of Completion

Tuition: \$297*

Register before April 3: \$267*----Savings \$30*

Payment Plan: Six weekly payments of \$55* due before the call each week
First payment will be requested April 6.

Early-Bird Special:

Register before Jan. 30 get entire 18-week Teleseries for \$799*----Savings \$92*

*See payment and money-back guarantee.



Click here to pay:



How to Design your Virtual Assistant Career Teleseries Three Stages of Development and Practice

Stage 3: Promoting and Marketing your Virtual Assistant Career Teleclass/Webinar

During this stage, some classes will be taught in Web-Conference mode. This requires the use of a computer with internet access.

Some of the applications for the VA process include:

- Resume and Portfolio setup,
- Traditional media advertising,
- Social media marketing,
- Business networking,
- How to setup your website,
- Finding your USP (unique selling point).

Special self-employed guest speakers:

- Website designers,
- SEO (Search engine optimization) professionals,
- And many more.....

Plus- 30 minute recorded private session with Tara Mullen, the Question Genie, Personal and Business Development Coach - that's an added \$150 value

Plus, Plus-30 minute recorded private session with Tania, the Tech Savvy Virtual Assistant that's another added \$150 value

The following is being made available to you only and until Friday, May 29, 2009.

- Stage 3 Teleclass/Webinar for 6-weeks
- Beginning June 4 - Ending July 9
- Thursdays: 8pm-9pm Eastern/7pm-8pm Central
- Recordings of the call
- Worksheets/Resources
- Yahoo! Group forum
- Bonuses Valued at \$300
- Certificate of Completion

Tuition: \$297* Register before May 29: \$267*----Savings \$30*

Payment Plan: Six weekly payments of \$55* due before the call each week

First payment will be requested June 1.

Early-Bird Special:

Register before Jan. 30 get entire 18-week Teleseries for \$799*----Savings \$92*



*See payment and money-back guarantee. Click here to pay:



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Terms and Conditions

Payment Policy:

Payment for the Early-Bird Special is required in full at the time of registration.

Full tuition is required 24 hours before class-starting date.

Payment for Payment Plan \$55 is required at the time of registration; weekly payments will be deducted from your credit/debit card account.



We accept credit/debit cards through PayPal. Click here to pay:

Money-back guarantee: If for some reason you are not satisfied with the first week's teleclass, we will refund your money; however, a service charge of \$50 will be applied.

No refunds will be given after the first week of class.

Cancellation Policy:

All cancellations may be done one week prior to the teleclass with a subsequent service charge of \$50 applied.

Agreement Policy:

Once registration and payment is processed, an agreement is automatically generated between both parties (payee & payer) to follow terms and conditions set forth in this document. Materials issued during the course cannot be distributed, transmitted, recorded or otherwise reproduced without written permission from Divine Creativity, Inc. Please note: Existing artwork or images you may wish to include in your project are protected under copyright law. Be sure to obtain any permission required from the copyright holder. Any references to company names in sample templates are for demonstration purposes only and may, coincidentally, be an actual organization. All trademarks are the property of their respective owners.